

CHARTERED INSTITUTE OF TAXATION, GHANA (CITG)

P.O.BOX OS 1558, OSU ACCRA GHANA

TEL.: (0303-93 48 46),

EMAIL: taxinstitute@taxghana.org

Studentship No.

CITG/SRN:

TRANSCRIPT REQUEST APPLICATION FORM

To
The Council
Chartered Institute of Taxation, Ghana (CITG)
Accra

For office use only

I wish to apply for a transcript of my qualifying professional examination and enclosed herewith GH¢being transcript request application fee, in accordance with the regulations of the Council.

IT IS IMPORTANT THAT ALL PARTICULARS BE GIVEN IN DETAILS

1. Surname:
(BLOCK LETTERS)

2. Other names (s)
(BLOCK LETTERS)

3. CITG Studentship Number:

4. Tel. No:

5. Ghana Card No.:

6. Email Address:.....

7. CITG Official Receipt Number & Date of Payment:

8. Please, attach evidence of remittance and/or payment (***Pay-In-Slip***). Note that payments are to be made to the ***Chartered Institute of Taxation, Ghana (CITG)*** via any of the following mode:

a) ***CITG Online Payment Platform:*** <http://merchant.paywithonline.com/?mc=citg>

b) **Ecobank Ghana, Head Office Branch, Account No. 1441001393034, or**

c) **Standard Chartered Bank, Liberia Road Branch, Account No. 0100113743400**

9. A scanned copy of the filled Transcript Request Application Form together with the evidence of payment (*pay-in-slip etc.*) can be sent to the Institute's email: taxinstitute@taxghana.org.

10. *Note that fees paid are non-refundable.*

Date:

Applicant's Signature:

FEES

Transcript Request Application Fee

GH¢300.00